# FINANCIAL REPORT WITH SUPPLEMENTARY INFORMATION

Year Ended March 31, 2006

AUDITING PROCEDURES REPORT  Issue under P.A. 2 of 1968, as amended. Filling is mandatory.								
Local Government Typ		Local Governmen	t Name			Count		
	☐ Village ☐ Other							
Audit Date	Opinion Date			untant Report	Submitted to S	tate:		İ
March 31, 2006	July 5, 20	06		1, 2006			- <b>-</b>	Latatamenta
prepared in accorda	e financial statements nce with the Statement or Financial Statement sury.	nts of the Goveri	nmental Ad	counting St	andards Boa	ira (G/	42R) and	the <i>Uniform</i>
We affirm that:								
1. We have complie	d with the Bulletin for	the Audits of Loc	al Units of	Governmen	t in Michigan	as rev	/ised.	
2. We are certified p	oublic accountants reg	istered to practic	e in Michig	jan.				
We further affirm the the report of comme	e following. "Yes" resp nts and recommendat	onses have beer ions	n disclosed	l in the finan	cial statemer	nts, inc	cluding the	e notes, or in
	applicable box for each							
•	Certain component u	_						
☐ yes ☒ no 2.	There are accumulate earnings (P.A. 275 o		e or more c	of this unit's (	ınreserved fı	und ba	lances/re	tained
☐ yes ☒ no 3.	There are instances 1968, as amended).	of non-compliand	ce with the	Uniform Acc	counting and	Budge	eting Act (	P.A. 2 of
☐ yes ☒ no 4.	The local unit has vid or its requirements, of							inance Act
☐ yes ☒ no 5.	The local unit holds of 1943, as amended							ts. (P.A. 20
☐ yes ☒ no 6.	The local unit has be unit.	een delinquent dis	stributing to	ax revenues	that were co	llected	for anoth	ner taxing
☐ yes ☒ no 7.	The local unit has view earned pension beneated and the overfunding (paid during they year	efits (normal cost credits are more	ts) in the cu	arrent year.	If the plan is	more	than 100%	6 funded
☐ yes ☒ no 8.	The local unit uses of 1995 (MCL 129.241)		nas not ado	opted an app	licable policy	as re	quired by	P.A. 266 of
☐ yes ☒ no 9.	The local unit has no	ot adopted an inv	estment po	olicy as requi	ired by P.A.	196 of	1997 (MC	CL 129.95).
We have enclosed the following:  To Be Enclosed Forwarded Re					Not Required			
The letter of comm	ents and recommenda	ations.		į	X			
Reports on individual federal financial assistance programs (program audits).						X		
Single Audit Reports (ASLGU).								
Certified Public Accountant (Firm Name)								
Campbell, Kuste	erer & Co., P.C.			City		tate	Zip	
	Suite 100, P.O. Box 68	36		Bay City		MI	4870	)7
Accountant Signature		نج CD. 10 1	 C					

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### CAMPBELL, KUSTERER & CO., P.C.

#### CERTIFIED PUBLIC ACCOUNTANTS

MARK J. CAMPBELL, CPA KENNETH P. KUSTERER, CPA 512 N. LINCOLN AVE. - SUITE 100 PO. BOX 686 BAY CITY, MICHIGAN 48707 TEL (989) 894-1040 FAX (989) 894-5494

#### INDEPENDENT AUDITOR'S REPORT

July 5, 2006

To the Township Board Township of Walton Eaton County, Michigan

We have audited the accompanying financial statements of the governmental activities and each major fund of Township of Walton, Eaton County, Michigan as of and for the year ended March 31, 2006, which collectively comprise the Township's basic financial statements as listed in the table of contents. These financial statements are the responsibility of Township of Walton's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the Township of Walton, Eaton County, Michigan as of March 31, 2006, and the respective changes in financial position thereof, for the year then ended in conformity with accounting principles generally accepted in the United States of America.

As described in Note 1, the Township has implemented a new financial reporting model, as required by the provisions of GASB Statement No. 34, Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments, as of April 1, 2005.

The Management's Discussion and Analysis and budgetary comparison information listed in the table of contents are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management, regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming an opinion on the Township's basic financial statements. The other supporting information described in the accompanying table of contents is presented for the purpose of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied by us in the audit of the basic financial statements and, in our opinion, it is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

, Kustral & Co., P.C.

CAMPBELL, KUSTERER & CO., P.C.

Certified Public Accountants

#### MANAGEMENT'S DISCUSSION AND ANALYSIS

For the year ended March 31, 2006

The Management's Discussion and Analysis report of the Township of Walton covers the Township's financial performance during the year ended March 31, 2006.

#### FINANCIAL HIGHLIGHTS

Our financial status remained stable over the last year. Net assets at March 31, 2006, totaled \$428,766.28 for governmental activities. Overall total capital assets remained the same.

Overall revenues were \$224,767.88. Governmental activities had a \$96,656.19 decrease in net assets.

We did not incur any new debt.

#### **OVERVIEW OF FINANCIAL STATEMENTS**

This annual report consists of three parts, management's discussion and analysis, the basic financial statements and required supplementary information. The basic financial statements include two different kinds of statements that present different views of the Township and the notes to the financial statements.

The first two statements are entity-wide financial statements and provide both long and short-term information about our overall financial status. These statements present governmental activities.

The remaining statements are fund financial statements, which focus on individual parts of the Township in more detail.

The notes to the financial statements explain some of the information in the statements and provide more detailed data.

Required supplementary information further explains and supports the financial statement information with budgetary comparisons.

#### **ENTITY-WIDE FINANCIAL STATEMENTS**

The entity-wide statements report information about the Township as a whole using accounting methods used by private companies. The statement of net assets includes all of the Township's assets and liabilities. The statement of activities records all of the current year revenues and expenses regardless of when received or paid.

The two entity-wide statements report net assets and how they have changed. Net assets are the difference between the entity's assets and liabilities and this is one method to measure the entity's financial health or position.

Over time increases/decreases in the entity's net assets are an indicator of whether financial position is improving or deteriorating.

To assess overall health of the entity you may also have to consider additional factors such as tax base changes, facility conditions and personnel changes.

All of the activities of the Township are reported as governmental activities. This includes the General Fund, the Fire Protection Fund and the Cemetery Fund.

#### MANAGEMENT'S DISCUSSION AND ANALYSIS

For the year ended March 31, 2006

#### **FUND FINANCIAL STATEMENTS**

The fund financial statements provide more detailed information about the Township's funds, focusing on significant (major) funds not the Township as a whole. Funds are used to account for specific activities or funding sources. Some funds are required by law or bond covenants. The Township Board also may create them. Funds are established to account for funding and spending of specific financial resources and to show proper expenditures of those resources.

The Township has the following types of funds:

Governmental funds: All of the Township's activities are included in the governmental category. These funds are presented on the modified accrual basis, which is designed to show short-term financial information. You will note that the differences between the Township's entity-wide statements and the fund statements are disclosed in reconciling statements to explain the differences between them. The Township's governmental activities include the General Fund, the Fire Protection Fund and the Cemetery Fund.

#### FINANCIAL ANALYSIS OF THE TOWNSHIP AS A WHOLE

Our cash position in the governmental activities remains stable.

#### FINANCIAL ANALYSIS OF THE TOWNSHIP'S FUNDS

The General Fund pays for all of the Township's governmental services. The most significant are roads which incurred expenses of \$180,652.32.

#### CAPITAL ASSET AND LONG-TERM DEBT ACTIVITY

The Township's governmental activities invested \$1,380.00 in capital assets this year.

The Township has no long-term debt at this time.

#### **KNOWN FACTORS AFFECTING FUTURE OPERATIONS**

The future of state revenue sharing is very clouded and it represents a significant portion of our income.

#### **CONTACTING THE TOWNSHIP'S MANAGEMENT**

This financial report is designed to provide our taxpayers, creditors, investors and customers with a general overview of the Townships finances and to demonstrate the Township's accountability for the revenues it receives. If you have any questions concerning this report please contact the Township Clerk at 4659 S. Bradley Rd., Charlotte, MI 48813.

# GOVERNMENT-WIDE STATEMENT OF NET ASSETS March 31, 2006

ASSETS:	Governmental <u>Activities</u>
CURRENT ASSETS:	
Cash in bank	365 943 38
Taxes receivable	4 099 60
Total Current Assets	370 042 98
NON-CURRENT ASSETS:	
Capital Assets	72 880 00
Less: Accumulated Depreciation	(14 156 00)
Total Non-current Assets	58 724 00
TOTAL ASSETS	<u>428 766 98</u>
LIABILITIES AND NET ASSETS:	
LIABILITIES:	
CURRENT LIABILITIES	_
Total Comment In 1997	
Total Current Liabilities	
NET ASSETS:	
Invested in Capital Assets, Net of Related Debt	58 724 00
Unrestricted	370 042 98
Total Net Assets	
	<u>428 766 98</u>
TOTAL LIABILITIES AND NET ASSETS	428 766 98

# GOVERNMENT-WIDE STATEMENT OF ACTIVITIES Year ended March 31, 2006

		Program Revenue	Governmental <u>Activities</u>
FUNCTIONS/PROGRAMS	Expenses	Charges for Services	Net (Expense) Revenue and Changes in Net Assets
Governmental Activities:			
Legislative	4 892 73	<del>-</del>	(4 892 73)
General government	59 509 63	26 285 57	(33 224 06)
Public safety Public works	48 823 94	-	(48 823 94)
Other	199 815 81	7 210 00	(192 605 81)
Other	<u>8 381 96</u>		(8 381 96)
Total Governmental Activities	321 424 07	33 495 57	(287 928 50)
General Revenues:			
Property taxes			40 358 34
State revenue sharing			136 530 00
Interest			7 338 53
Miscellaneous			7 045 44
			7 043 44
Total General Revenues			<u>191 272 31</u>
Change in net assets			(96 656 19)
Net assets, beginning of year			525 423 17
Net Assets, End of Year			428 766 98

#### BALANCE SHEET - GOVERNMENTAL FUNDS March 31, 2006

	General	Fire Protection	Other Funds	Total
<u>Assets</u>				
Cash in bank Taxes receivable Due from other funds	272 726 27 4 099 60 51 773 65	21 021 05 - -	20 422 41	314 169 73 4 099 60 51 773 65
Total Assets	328 599 52	21 021 05	20 422 41	370 042 98
Liabilities and Fund Equity				
Liabilities Total liabilities				
Fund equity: Fund balances: Unreserved:				
Undesignated Total fund equity	328 599 52 328 599 52	21 021 05 21 021 05	20 422 41 20 422 41	370 042 98 370 042 98
Total Liabilities and Fund Equity	<u>328 599 52</u>	21 021 05	20 422 41	<u>370 042 98</u>

# RECONCILIATION OF BALANCE SHEET OF GOVERNMENTAL FUNDS TO THE STATEMENT OF NET ASSETS March 31, 2006

### TOTAL FUND BALANCES - GOVERNMENTAL FUNDS

370 042 98

Amounts reported for governmental activities in the statement of net assets are different because –

Capital assets used in governmental activities are not financial resources and therefore are not reported in the governmental funds balance sheet:

Capital assets at cost Accumulated depreciation

72 880 00 (14 156 00)

TOTAL NET ASSETS - GOVERNMENTAL ACTIVITIES

428 766 98

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES – GOVERNMENTAL FUNDS Year ended March 31, 2006

		Fire	Other	
	General	Protection	Funds	Total
Revenues:	<u> </u>		Tando	rotar
Property taxes	40 358 34	_	•	40 358 34
Licenses and permits	13 292 40	_	_	13 292 40
State revenue sharing	136 530 00	_	_	136 530 00
Charges for services-PTAF	18 543 17	-	_	18 543 17
Charges for services- cemetery	-	_	1 660 00	1 660 00
Interest	7 148 17	66 70	123 66	
Miscellaneous	818 50	-	6 226 94	7 338 53 7 045 44
Total revenues	216 690 58	66.70		
	210 090 30	66 70	8 010 60	224 767 88
Expenditures:				
Legislative:				
Township Board	4 892 73	_	_	4 892 73
General government:	. 552 . 5		-	4 092 / 3
Supervisor	8 991 08	_		0.004.00
Clerk	10 566 22	<u>-</u>	-	8 991 08
Assessor	14 467 91	-	-	10 566 22
Board of Review	498 67	-	<del>-</del>	14 467 91
Treasurer	11 890 63	-	-	498 67
Cemetery	11 090 03	-	-	11 890 63
Building and grounds	997 68	-	11 101 44	11 101 44
Public safety:	997 08	-	-	997 68
Fire protection		10 500 4 /		
Ambulance	-	46 539 94	-	46 539 94
Public works:	2 284 00	-	-	2 284 00
Highways and streets	180 652 32			
Drains		-	-	180 652 32
Sanitation	5 825 08	-	-	5 825 08
Other:	13 338 41	-	-	13 338 41
Payroll taxes	2 560 00			
Insurance	2 569 96	-	-	2 569 96
Capital outlay	5 812 00	-	-	5 812 00
outlay	1 380 00	<del>-</del>		1 380 00
Total expenditures	264 166 69	46 539 94	11 101 44	321 808 07
Excess of revenues over				
expenditures	(47 476 11)	(46 473 24)	(2.000.94)	(07.040.40)
		(+0 +1 0 24)	(3 090 84)	(97 040 19)
Other financing sources (uses):				
Operating transfers in	1 957 50	50 000 00	4 000 00	EE 057 50
Operating transfers out	(54 000 00)	-	1 957 50	55 957 50
Total other financing sources (uses)	(52 042 50)	50 000 00	2 042 50	<u>(55 957 50)</u>
Excess (deficiency) of revenues			201200	
and other sources over				
expenditures and other uses	(99 518 61)	3 526 76	(1 048 34)	(97 040 19)
Fund balances, April 1	, m =		( - 10 0 1)	(0, 040 19)
, and balances, April 1	428 118 13	<u>17 494 29</u>	<u>21 470 75</u>	467 083 17
Fund Balances, March 31	328 599 52	21 021 05	20 422 41	
The accompanyi	ng notes are an integ		<u> </u>	370 042 98

The accompanying notes are an integral part of these financial statements.

# RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES Year ended March 31, 2006

NET CHANGE IN FUND BALANCES - TOTAL GOVERNMENTAL FUNDS

(97 040 19)

Amounts reported for governmental activities in the Statement of Activities are different because:

Governmental funds report capital outlays as expenditures; in the Statement of Activities, these costs are allocated over their estimated useful lives as depreciation

Depreciation Expense Capital Outlay

(996 00) 1 380 00

CHANGE IN NET ASSETS OF GOVERNMENTAL ACTIVITIES

(96 656 19)

### NOTES TO FINANCIAL STATEMENTS March 31, 2006

#### Note 1 – Summary of Significant Accounting Policies

The accounting policies of the Township of Walton, Eaton County, Michigan, conform to generally accepted accounting principles as applicable to governmental units.

#### Reporting Entity

The financial statements of the Township contain all the Township funds that are controlled by or dependent on the Township's executive or legislative branches.

The reporting entity is the Township of Walton. The Township is governed by an elected Township Board. As required by generally accepted accounting principles, these financial statements present the Township as the primary government.

#### Government-Wide and Fund Financial Statements

The government-wide financial statements, (the Statement of Net Assets and the Statement of Changes in Net Assets) report information on all of the non-fiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, normally supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. All the Township's government-wide activities are considered governmental activities.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenues include: (1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function; and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Taxes, intergovernmental payments and other items not properly included among program revenues are reported as general revenue.

Major individual governmental funds are reported as separate columns in the fund financial statements.

#### Measurement Focus, Basis of Accounting and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenue is recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenue in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. When an expense is incurred for purposes for which both restricted and unrestricted net assets are available, restricted resources are applied first.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenue is recognized as soon as it is both measurable and available. Revenue is considered to be available if it is collected within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, expenditures relating to compensated absences, and claims and judgments are recorded only when payment is due.

### NOTES TO FINANCIAL STATEMENTS March 31, 2006

### Note 1 - Summary of Significant Accounting Policies (continued)

#### Governmental Funds

#### General Fund

These funds are used to account for all financial transactions except those required to be accounted for in another fund. The fund includes the general operating expenditures of the local unit. Revenues are derived primarily from property taxes, state and federal distributions, grants, and other intergovernmental revenues.

#### Special Revenue Fund

These funds are used to account for specific governmental revenues requiring separate accounting because of legal or regulatory provisions or administrative action.

#### Fiduciary Fund

The Current Tax Collection Fund is used to account for assets held as an agent for others.

### Assets, Liabilities and Net Assets or Equity

Bank deposits and investments – Cash and cash equivalent investments include cash on hand, demand deposits, certificates of deposit and short-term investments with a maturity of three months or less when acquired. Investments are stated at fair value.

#### Receivables

Receivables have been recognized for all significant amounts due to the Township. Allowances for uncollectible accounts have not been provided for in that collection is not considered doubtful and any uncollected amount would be immaterial.

#### Inventories

Inventories of supplies are considered to be immaterial and are not recorded.

#### Property Taxes

Property taxes and other revenue that are both measurable and available for use to finance operations are recorded as revenue when earned.

Properties are assessed as of December 31 and the related property taxes become a lien on December 1 of the following year. These taxes are due on February 14 with the final collection date of February 28 before they are added to the county tax rolls. The 2005 tax roll millage rate was .8834 mills, and the taxable value was \$45,700,945.00.

#### **Encumbrances**

Encumbrances involving the current recognition of purchase orders, contracts and other commitments for future expenditures are not recorded.

### NOTES TO FINANCIAL STATEMENTS March 31, 2006

#### Note 1 – <u>Summary of Significant Accounting Policies</u> (continued)

#### Capital Assets

Capital assets are defined by the Township as assets with an initial cost of more than \$1,000.00 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost. Donated assets are reported at estimated fair market value at the date of donation. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Depreciation on all assets is provided on the straight-line basis over the following estimated useful lives:

Building Equipment

50 years 5 years

#### Compensated Absences (Vacation and Sick Leave)

Employees are not allowed to accumulate vacation and sick pay.

#### Post-employment Benefits

The Township provides no post-employment benefits to past employees.

#### **Fund Equity**

In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

#### Accounting Change

Effective April 1, 2005, the Township implemented the provisions of Governmental Accounting Standards Board Statement No. 34, *Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments* (GASB No. 34). Changes to the Township's financial statements as a result of GASB No. 34 are as follows:

A Management's Discussion and Analysis (MD&A) section providing analysis of the Township's overall financial position and results of operations has been included.

Government-wide financial statements (Statement of Net Assets and Statement of Activities) prepared using the full accrual accounting for all the Township's activities have been provided.

Capital assets in the governmental activities column of the Statement of Net Assets include net assets totaling \$58,724.00.

#### Note 2 - Budgets and Budgetary Accounting

The following procedures are followed in establishing the budgetary data reflected in these financial statements:

- 1. Prior to the beginning of the fiscal year, the proposed budget for each budgetary fund is submitted to the Township Board for consideration.
- The proposed budgets include expenditures as well as the methods of financing them.

#### NOTES TO FINANCIAL STATEMENTS March 31, 2006

#### Note 2 - Budgets and Budgetary Accounting (continued)

- 3. Public hearings are held to obtain taxpayer comments.
- 4. The budgets are adopted at the activity level by a majority vote of the Township Board.
- 5. The budgets are adopted on the modified accrual basis of accounting.
- 6. The originally adopted budgets can be amended during the year only by a majority vote of the Township Board.
- 7. The adopted budgets are used as a management control device during the year for all budgetary funds.
- 8. Budget appropriations lapse at the end of each fiscal year.
- 9. The budgeted amounts shown in these financial statements are the originally adopted budgets with all amendments that were approved by the Township Board during the fiscal year.

#### Note 3 - Deposits and Investments

Michigan Compiled Laws, Section 129.91, authorizes the Township to deposit and invest in the accounts of federally insured banks, credit unions, and savings and loan associations; bonds, securities and other direct obligations of the United States, or any agency or instrumentality of the United States; United States government or federal agency obligation repurchase agreements; banker's acceptance of United States banks; commercial paper rated within the two highest classifications, which mature not more than 270 days after the date purchase; obligations of the State of Michigan or its political subdivisions which are rated as investment grade; and mutual funds composed of investment vehicles which are legal for direct investment by local units of government in Michigan. Financial institutions eligible for deposit of public funds must maintain an office in Michigan.

The Township Board has designated two banks for the deposit of Township funds. The investment policy adopted by the board in accordance with Public Act 196 of 1997 has authorized investment in all investments authorized by state law as listed above.

The Township's deposits and investments are in accordance with statutory authority.

The Governmental Accounting Standards Board Statement No. 3, risk disclosures for the cash deposits

Carrying <u>A</u>mounts

**Total Deposits** 

365 943 38

Amounts in the bank balances are without considering deposits in transit or uncleared checks.

## NOTES TO FINANCIAL STATEMENTS March 31, 2006

#### Note 3 – Deposits and Investments (continued)

	Bank <u>Balances</u>
Insured (FDIC) Uninsured and Uncollateralized	254 765 96 183 090 33
Total Deposits	<u>437 856 29</u>

The Township did not have any investments as of March 31, 2006.

#### Note 4 - Capital Assets

Capital asset activity of the Township's Governmental activities for the current year was as follows:

Governmental Activities:	Balance 4/1/05	Additions	Deletions	Balance 3/31/06
Land Building Equipment	34 500 00 37 000 00	- - 1 380 00	- - -	34 500 00 37 000 00 1 380 00
Total	71 500 000	1 380 00	-	72 880 00
Accumulated Depreciation	(13 160 00)	(996 00)	<u></u>	(14 156 00)
Net Capital Assets	58 340 00	384 00	-	58 724 00

#### Note 5 - Pension Plan

The Township does not have a pension plan.

#### Note 6 - Deferred Compensation Plan

The Township does not have a deferred compensation plan.

#### Note 7 - Risk Management

The Township is exposed to various risks of loss related to property loss, torts, errors, omissions, and employee injuries (workers' compensation). The Township has purchased commercial insurance for property loss, torts and workers' compensation claims. Settled claims relating to the commercial insurance have not exceeded the amount of insurance coverage in any of the past three fiscal years.

#### Note 8 - Interfund Receivables and Payables

The amounts of interfund receivables and payables are as follows:

<u>Fund</u>	Interfund <u>Receivable</u>	<u>Fund</u>	interfund Payable
General	<u>51 773 65</u>	Current Tax Collection	<u>51 773 65</u>
Total	51 773 65	Total	<u>51 773 65</u>

# NOTES TO FINANCIAL STATEMENTS March 31, 2006

#### Note 9 - Transfers In and Transfers Out

For the fiscal year ended March 31, 2006, the Township made the following interfund transfers:

<u>Fund</u>	Transfers In	<u>Fund</u>	Transfers Out
General Cemetery Fire	1 957 50 4 000 00 50 000 00	Cemetery General General	1 957 50 4 000 00 50 000 00
Total	<u>55 957 50</u>	Total	<u>55 957 50</u>

#### Note 10 - Building Permits

The Township of Walton does not issue building permits. Building permits are issued by the County of Eaton.

#### BUDGETARY COMPARISON SCHEDULE - GENERAL FUND Year ended March 31, 2006

	Original Budget	Final Budget	Actual	Variance with Final Budget Over (Under)
Revenues:			7101001	(Onder)
Property taxes	38 000 00	38 000 00	40 358 34	2.250.24
Licenses and permits	20 500 00	20 500 00	13 292 40	2 358 34
State revenue sharing	135 000 00	135 000 00	136 530 00	(7 207 60)
Charges for services	-	-	18 543 17	1 530 00
Interest	1 500 00	1 500 00	7 148 17	18 543 17
Miscellaneous	550 00	550 00	7 146 17 818 50	5 648 17 268 50
Total revenues	195 550 00	195_550_00	216 690 58	21 140 58
Expenditures:				
Legislative:				
Township Board	4 900 00	4.000.00		
General government:	4 900 00	4 900 00	4 892 73	(7 27)
Supervisor	0.000.00			
Clerk	9 000 00	9 000 00	8 991 08	(8 92)
Assessor	10 600 00	10 600 00	10 566 22	(33 78)
Board of Review	15 000 00	15 000 00	14 467 91	(532 09)
Treasurer	2 000 00	2 000 00	498 67	(1 501 33)
Building and grounds	11 900 00	11 900 00	11 890 63	(9 37)
Public safety:	10 000 00	10 000 00	997 68	(9 002 32)
Ambulance				(= === <b>=</b> )
Public works:	2 500 00	2 500 00	2 284 00	(216 00)
Highways and streets	150 000 00	190 000 00	180 652 32	(0.247.00)
Drains	5 000 00	5 825 08	5 825 08	(9 347 68)
Sanitation	15 000 00	15 000 00	13 338 41	(4.004.50)
Other functions:		10 000 00	13 330 41	(1 661 59)
Payroli taxes	3 100 00	3 100 00	2 569 96	(500.04)
Insurance	6 000 00	6 000 00	5 812 00	(530 04)
Contingency	104 906 80	64 081 72	3 612 00	(188 00)
Capital outlay	1 500 00	1 500 00	1 380 00	(64 081 72)
Total expenditures			1 380 00	(120 00)
·	<u>351 406 80</u>	<u>351 406 80</u>	<u>264 166 69</u>	(87 240 11)
Excess (deficiency) of revenues				
over expenditures	<u>(155 856 80)</u>	(155 856 80)	(47 476 11)	108 380 69
Other financing sources (uses):			-	
Operating transfers in				
Operating transfers out	(54 000 00)	(54.000.00)	1 957 50	1 957 50
Total other financing sources (uses)		(54 000 00)	(54 000 00)	
	(54 000 00)	(54 000 00)	(52 042 50)	1 957 50
Excess (deficiency) of revenues and				
other sources over expenditures				
and other uses	(209 856 80)	(209 856 80)	(99 518 61)	110 338 19
Fund balance, April 1	218 641 47	218 641 47	428 118 13	209 476 66
Fund Balance, March 31	<u>8 784 67</u>	<u>8 784 67</u>	328 599 52	319 814 85
			<del></del>	21174

### BUDGETARY COMPARISON SCHEDULE – FIRE PROTECTION FUND Year ended March 31, 2006

Revenues:	Original Budget	Final Budget	Actual	Variance with Final Budget Over (Under)
Charges for services Interest	1 000 00 25 00	1 000 00 25 00	- 66 70	(1 000 00) 41 70
Total revenues	1 025 00	1 025 00	66 70	(958 30)
Expenditures: Public safety:				· · · · · · · · · · · · · · · · · · ·
Fire protection	<u>51 000 00</u>	<u>51 000 00</u>	46 539 94	(4 460 06)
Total expenditures	51 000 00	51 000 00	46 539 94	(4 460 06)
Excess (deficiency) of revenues over expenditures	(49 975 00)	(49 975 00)	<u>(46 473 24)</u>	3 501 76
Other financing sources (uses): Operating transfers in Total other financing sources (uses)	50 000 00 50 000 00	50 000 00 50 000 00	50 000 00 50 000 00	
Excess (deficiency) of revenues and other sources over expenditures				· · · · · · · · · · · · · · · · · · ·
and other uses	25 00	25 00	3 526 76	3 501 76
Fund balance, April 1	17 477 09	<u>17 477 09</u>	17 494 29	17 20
Fund Balance, March 1	<u>17 502 09</u>	17 502 09	21 021 05	3 518 96

#### GENERAL FUND EXPENDITURES BY DETAILED ACCOUNT Year ended March 31, 2006

Township Board:	
Wages	3 114 00
Dues	977 15
Printing and publishing	106 16
Miscellaneous	695 42
	4 892 73
Supervisor:	
Salary	9.020.00
Supplies	8 926 08 
	8 991 08
Clerk:	000100
Salary	10 256 88
Supplies	309 34
Assessor:	10 566 22
Contracted services	
Supplies	12 017 16
Printing and publishing	2 317 40
-	<u>133 35</u> 14 467 91
Board of Review:	14407 91
Wages	498 67
Treasurer:	
Salary	
Salary – Deputy	10 256 88
Supplies	461 75
	1 172 00
Building and grounds:	<u>11 890 63</u>
Repairs and maintenance	997 68
A 1 1	997 00
Ambulance	2 284 00
Highways and streets:	
Contracted services	
Sound Strategy	180 652 32
Drains	5.005.00
	582508
Sanitation:	
Wages	2 110 00
Contracted services	11 228 41
	13 338 41
Payroll taxes	•
	2 569 96
Insurance	F 0:
	5 812 00
Capital outlay	4 200 00
Total Evnandiburg	1 380 00
Total Expenditures	264 166 69
	20110000

### COMBINING BALANCE SHEET- ALL SPECIAL REVENUE FUNDS Year ended March 31, 2006

<u>Assets</u>	Fire Protection	Cemetery	Total
Cash in bank	21 021 05	20 422 41	41_443_46
Total Assets	21 021 05	20 422 41	41 443 46
Fund Balances			<del>_</del>
Fund balances: Unreserved:			
Undesignated	<u>21 021 05</u>	20 422 41	41 443 46
Total Fund Balances	21 021 05	20 422 41	41 443 46

# COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES- ALL SPECIAL REVENUE FUNDS Year ended March 31, 2006

	Fire Protection	Cemetery	Total
Revenues:			
Charges for services- fire	-	-	-
Charges for services- cemetery		1 660 00	1 660 00
Interest	66 70	123 66	190 36
Miscellaneous	-	6 226 94	6 226 94
Total revenues	66 70	8 010 60	8 077 30
Expenditures: Cemetery:			
Contracted services		F 822 00	T 000 00
Repairs and maintenance	-	5 823 00	5 823 00
Miscellaneous	<b>-</b>	3 749 76	3 749 76
Fire protection:	-	1 528 68	1 528 68
Contracted services	46 539 94		46 539 94
Total expenditures	46 539 94	11 101 44	57 641 38
Excess (deficiency) of revenues			
over expenditures	(46 473 24)	(3 090 84)	(49 564 08)
Other financing sources (uses):			
Operating transfers in	50 000 00	4 000 00	54 000 00
Operating transfers out	-	(1 957 50)	1 957 50
Total other financing sources		11 007 007	1 307 30
(uses)	50 000 00	2 042 50	52 042 50
Excess (deficiency) of revenues and other sources over			
expenditures and other uses	3 526 76	(1 048 34)	2 478 42
Fund balances, April 1	17 494 29	21 470 75	38 965 04
Fund Balances, March 31	21 021 05	20 422 41	41 443 46

# CURRENT TAX COLLECTION FUND STATEMENT OF CHANGES IN ASSETS AND LIABILITIES Year ended March 31, 2006

<u>Assets</u>	Balance 4/1/05	Additions	Deductions	Balance 3/31/06
Cash in Bank	<u>46 513 19</u>	<u>1 527 023 45</u>	<u>1 521 762 99</u>	51 773 <u>65</u>
<u>Liabilities</u>				
Due to other funds Due to others	46 513 19 ———-	56 830 54 1 470 192 91	51 570 08 1 470 192 91	51 773 65
Total Liabilities	<u>46 513 19</u>	1 527 023 45	1 521 762 99	51 773 65

# CURRENT TAX COLLECTION FUND STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS Year ended March 31, 2006

Cash in bank – beginning of year	46 513 19
Receipts:	
Taxes and assessments	1 526 182 81
Nonbusiness licenses- animal	689 50
Interest	151 14
Total cash receipts	1 527 023 45
Total beginning balance and cash receipts	1 573 536 64
Cash disbursements:	
Township General Fund	51 570 08
Eaton County	661 300 93
Olivet Community Schools	486 447 44
Bellevue Community Schools	739 12
Calhoun Intermediate School District	317 258 97
Refunds	4 446 45
Total cash disbursements	1 521 762 99
Cash in Bank – End of Year	<u>51 773 65</u>

### CAMPBELL, KUSTERER & CO., P.C.

#### CERTIFIED PUBLIC ACCOUNTANTS

MARK J. CAMPBELL, CPA KENNETH P. KUSTERER, CPA 512 N. LINCOLN AVE. - SUITE 100 PO. BOX 686 BAY CITY, MICHIGAN 48707 TEL (989) 894-1040 FAX (989) 894-5494

# AUDIT COMMUNICATION AND REPORT OF COMMENTS AND RECOMMENDATIONS

July 5, 2006

To the Township Board Township of Walton Eaton County, Michigan

We have audited the financial statements of the Township of Walton for the year ended March 31, 2006. As required by auditing standards generally accepted in the United States, the independent auditor is required to make several communications to the governing body having oversight responsibility for the audit. The purpose of this communication is to provide you with additional information regarding the scope and results of our audit that may assist you with your oversight responsibilities of the financial reporting process for which management is responsible.

## AUDITOR'S RESPONSIBILITY UNDER AUDITING STANDARDS GENERALLY ACCEPTED IN THE UNITED STATES

We conducted our audit of the financial statements of the Township of Walton in accordance with auditing standards generally accepted in the United States. The following paragraph explains our responsibilities under those standards.

Management has the responsibility for adopting sound accounting policies, for maintaining an adequate and effective system of accounts, for the safeguarding of assets, and for devising an internal control structure that will, among other things, help assure the proper recording of transactions. The transactions that should be reflected in the accounts and in the financial statements are matters within the direct knowledge and control of management. Our knowledge of such transactions is limited to that acquired through our audit. Accordingly, the fairness of representations made through the financial statements is an implicit and integral part of management's accounts and records. However, our responsibility for the financial statements is confined to the expression of an opinion on them. The financial statements remain the responsibility of management.

The concept of materiality is inherent in the work of an independent auditor. An auditor places greater emphasis on those items that have, on a relative basis, more importance to the financial statements and greater possibilities of material error than those items of lesser importance or those in which the possibility of material error is remote.

For this purpose, materiality has been defined as "the magnitude of an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would have been changed or influenced by the omission or misstatement."

An independent auditor's objective in an audit is to obtain sufficient competent evidential matter to provide a reasonable basis for forming an opinion on the financial statements. In doing so, the auditor must work within economic limits; the opinion, to be economically useful, must be formed within a reasonable length of time and at reasonable cost. That is why an auditor's work is based on selected tests rather than an attempt to verify all transactions. Since evidence is examined on a test basis only, an audit provides only reasonable assurance, rather than absolute assurance, that financial statements are free of material misstatement. Thus, there is a risk that audited financial statements may contain undiscovered material errors or fraud. The existence of that risk is implicit in the phrase in the audit report, "in our opinion."

To the Township Board Township of Walton Eaton County, Michigan

In the audit process, we gain an understanding of the internal control structure of an entity for the purpose of assisting in determining the nature, timing, and extent of audit testing. Our understanding is obtained by inquiry of management, testing transactions, and observation and review of documents and records. The amount of work done is not sufficient to provide a basis for an opinion on the adequacy of the internal control structure.

#### SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies are described in Note 1 to the financial statements.

#### **OTHER COMMUNICATIONS**

Auditing standards call for us to inform you of other significant issues such as, but not limited to, 1) Accounting estimates that are particularly sensitive because of their significance to the financial statements or because of the possibility that future events affecting them may differ markedly from management's current judgments; 2) Significant audit adjustments that may not have been detected except through the auditing procedures we performed; 3) Disagreements with management regarding the scope of the audit or application of accounting principles; 4) Consultation with other accountants; 5) Major issues discussed with management prior to retention; and 6) Difficulties encountered in performing the audit.

We have no significant issues, regarding these matters, to report to you at this time. Audit adjustments were minimal, and are available to review.

#### **GASB 34 IMPLEMENTATION**

The Governmental Accounting Standards Board issued a new reporting model for governmental units which was required to be implemented for the fiscal year ended March 31, 2006. The implementation of this pronouncement for the Township of Walton began with the year ended March 31, 2006. The daily operations and recording transactions did not change significantly, however, the Township is required to maintain additional records for the year end adjustments to the final presentation format.

#### COMMENTS AND RECOMMENDATION REGARDING INTERNAL CONTROLS/ COMPLIANCE/ EFFICIENCY

Our procedures disclosed the following conditions that we would like to bring to your attention:

#### **SEGREGATION OF DUTIES**

A separation of duties between persons who authorize transactions and persons who have control over the related assets does not always exist.

The least desirable accounting system is one in which an employee is responsible for executing the transaction and then recording the transaction from its origin to its ultimate posting in the General Ledger. This increases the likelihood that intentional or unintentional errors will go undetected. In most cases, adequate segregation of duties substantially increases control over errors without duplication of effort.

We understand that due to the size of needed staff, a proper segregation of duties may be impractical and the "cost to benefit" relationship may not justify the addition of accounting staff to accomplish the desired segregation.

These conditions were considered in determining the nature, timing and extent of the audit tests to be applied in our audit of the Township's financial statements and this communication of these matters does not affect our report on the Township's financial statements, dated March 31, 2006.

To the Township Board Township of Walton Eaton County, Michigan

#### <u>SUMMARY</u>

We welcome any questions you may have regarding the foregoing comments and we would be happy to discuss any of these or other questions that you might have at your convenience.

Sincerely,

Complete, Kuster & CO., P.C.

Certified Public Accountants